



NCMHI REGISTERED HOUSING SPECIALIST SEMINAR

Listed below are the dates and locations of seminars and tests for the end of 2006. These are subject to change. Registration for the test must be made with the Department of Insurance (DOI) by faxing the registration form to (919) 662-4405.

Seminar & Test: Complete this form and return to NCMHI, PO Box 58648, Raleigh, NC 27658 with credit card number, check or money order for \$110.00 payable to NCMHI. Also contact the Department of Insurance (DOI) to register for the test by faxing the registration form to (919) 662-4405 test will follow seminar.

Please note the new fee (\$110.00), lunch will now be on your own. No form will be processed without payment. No registrations will be taken at the door. Deadline for registering for each class is the Friday before the class.

Upon receipt of your registration form and fee (\$110.00) you will be sent a study guide and a map. After completing the seminar & passing the State Exam you will be sent (at a later date) an engraved nameplate, pin, certificate and a Code of Ethics certificate. **Do not call NCMHI to find out if you passed the test.**

Study Guide Only: Complete this form, check study guide only (below) and return to NCMHI, PO Box 58648, Raleigh, NC 27658 with credit card number, check or money order for \$50.00 payable to NCMHI.

Test Only: Registration for the test must be made with the Department of Insurance (DOI) by faxing the registration form to (919) 662-4405.

Cancellation Policy: NCMHI must be notified of cancellations or substitutions by the registration deadline (Friday prior to the Wednesday class) by calling Bobbi at 800-849-6311. You may reschedule (one time only) for you or another person in your company (you are responsible for getting the book to the new person). If cancelled before the deadline, refunds may be given, minus a \$25.00 processing fee and a \$50.00 study guide fee.

No Shows: No shows on the day of the seminar will not receive a refund. No shows who wish to sign up for a future seminar must pay a \$75.00 re-sign fee and call Bobbi at NCMHI to re-register.

| <u>DATE (Mark Box To Select Class)</u> | <u>LOCATION</u> | <u>TIME</u> |
|--|---|-------------|
| <input type="checkbox"/> DECEMBER 6, 2006 (registration deadline 12/01/06) | NCMHI Office, Raleigh, NC | 9:00 a.m. |
| <input type="checkbox"/> JANUARY 10, 2007 (registration deadline 1/05/07) | NCMHI Office, Raleigh, NC | 9:00 a.m. |
| JANUARY 17, 2007 <u>TEST ONLY CONTACT DEPARTMENT OF INSURANCE AT (919) 661-5880</u> | | |
| <input type="checkbox"/> FEBRUARY 14, 2007 (registration deadline 2/09/07) | NCMHI Office, Raleigh, NC | 9:00 a.m. |
| FEBRUARY 21, 2007 <u>TEST ONLY CONTACT DEPARTMENT OF INSURANCE AT (919) 661-5880</u> | | |
| <input type="checkbox"/> MARCH 14, 2007 (registration deadline 3/09/07) | Dana Hill Community, Hendersonville, NC | 9:00 a.m. |
| <input type="checkbox"/> APRIL 11, 2007 (registration deadline 4/06/07) | NCMHI Office, Raleigh, NC | 9:00 a.m. |
| <input type="checkbox"/> MAY 6, 2007 (registration deadline 5/11/07) | NCMHI Office, Raleigh, NC | 9:00 a.m. |
| <input type="checkbox"/> JUNE 13, 2007 (registration deadline 6/08/07) | Dana Hill Community, Hendersonville, NC | 9:00 a.m. |

* * * Check here to order a STUDY GUIDE ONLY (no seminar, no nameplate, no certificate), return to NCMHI, PO Box 58648, Raleigh, NC 27658 with credit card number, check or money order for \$50.00 payable to NCMHI. * * *

Name: _____

Company: _____

Company **Street** Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Please charge Visa Mastercard (NO AMEX) for the amount of: _____

Card#: _____ Exp. Date: _____

Signature: _____ Print Name On Card: _____

